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Reliable Animal Care, Etc.

|               |              |
|---------------|--------------|
| Date:         | File Number: |
| Phone Number: | Pet Names:   |

## Pet Sitting Service Agreement

This agreement is effective from \_\_\_\_\_ to \_\_ (ongoing) \_\_\_\_\_ and is between Reliable Animal Care, Etc. and \_\_\_\_\_ (hereinafter referred to as "client") who resides at \_\_\_\_\_.

This agreement constitutes permission to enter above address and perform duties as outlined in the Client and relevant Pet Information Sheet, Service Agreement, Vacation/Trip Log and Veterinarian Release.

Any changes to this agreement must be done so in writing or they will be null and void. Reliable Animal Care, Etc. has the right to make any changes to this agreement at will and without notice. With any changes, a new agreement will be presented before any new services are rendered.

**Services/Rates:**    Dog Sitting       Cat Sitting       Small Animal Sitting       Fish Care  
 Bird Sitting       Dog Walking       House Sitting       Pooper Scooper  
Other: \_\_\_\_\_      Rate: \$ \_\_\_\_\_ per visit

Payment for Services:  Cash       Check       Money Order

*\*In the event of a returned check, the client must pay the entire invoice and a \$30 fee promptly via cash or money order only.*

Key Release:    Left at designated place     Kept for future use    Mailed

Any medical/health concerns (Must fill out Medication Permission slip if administering meds):

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Veterinarian Release Form read and signed:       Yes       No  
Client and relevant Pet Information Sheet filled out:       Yes       No  
Vacation Trip/Log Filled Out & Signed:       Yes       No

Additional Information/comments: \_\_\_\_\_

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# Policies and Procedures

The client agrees to the following:

## 1. **Liability Policies:**

- ❖ Reliable Animal Care, Etc. and its employees agree to provide services stated in this contract in a reliable and trustworthy manner. In consideration of these services and as an express condition thereof, the client expressly waives any and all claims against Reliable Animal Care, Etc. or its employees, unless arising from gross negligence on the part of Reliable Animal Care, Etc.. Client agrees to notify Reliable Animal Care, Etc. of any concerns within 24 hours of returning home.
- ❖ Reliable Animal Care, Etc. shall not be held responsible for pets that bite, suffer an accidental death or escape from faulty fencing or from inside the home due to faulty screens, doors, etc.
- ❖ Reliable Animal Care, Etc. shall not be held responsible for any complications pets may suffer or actions of pets while they are unattended.
- ❖ Reliable Animal Care, Etc. or its employees shall not be held responsible for the loss, injury, death, or actions of any pet that the client has let outside or has instructed Reliable Animal Care, Etc. to allow outside while Reliable Animal Care, Etc. is not there. This includes pets with doggie doors and outdoor pets. Reliable Animal Care, Etc. reserves the right to move an outdoor pet to shelter in the event of extreme temperatures/weather. Reliable Animal Care, Etc. is not responsible for damages/costs involved with this move.
- ❖ The client understands that all pets (where appropriate) must have a veterinarian and must be up to date on the rabies vaccination. Client agrees to reimburse Reliable Animal Care, Etc. for all costs (including, but not limited to, medical care and lost wages) associated with contracting any ailments while exposed to pet(s).
- ❖ All pets with electronic fences must wear their collars with fresh batteries. Reliable Animal Care, Etc. is not responsible for any animals that get out or inside of perimeter.
- ❖ Reliable Animal Care, Etc. will not sit for acutely ill animals or those with uncontrolled medical conditions. We suggest the pet be boarded with a vet.
- ❖ Reliable Animal Care, Etc. does not accept aggressive animals. Client agrees to be responsible for all costs (including, but not limited to, medical care, attorney fees, etc) if client's pet should bite another person or animal.
- ❖ Reliable Animal Care, Etc. will not walk unruly or untrained dogs or dogs that choke themselves on their leash. All pets must be walked on a leash, no exceptions.
- ❖ Reliable Animal Care, Etc. does not diagnose, prognose, or make therapy decisions, nor does it offer veterinary services. Any veterinary/medical concerns will be referred to a veterinarian.
- ❖ Client authorizes Reliable Animal Care, Etc. to obtain the services of a locksmith should a key/garage opener malfunction. Client is responsible for all charges.
- ❖ Client is responsible for making arrangements for snow removal. Visits may not be made in snow covered driveways and/or walkways because of safety concerns.
- ❖ Job sharing is not covered under our insurance. We can not be responsible for your pet or home if another service provider, friend or family member enters your property while we are not there.

2. **Cancellation Policy:** Cancellations must be received within 48 hours of scheduled visit or a cancellation fee of \$50 will apply. Reliable Animal Care, Etc. reserves the right to deny service or terminate service if job differs from original consult or if job poses safety concerns, financial concerns, or inappropriate or uncomfortable situations.

3. **Business Hours:** Business and visiting hours fall between the hours of 8 a.m. and 9 p.m. and services are usually completed during this time unless we are behind schedule. Reliable Animal Care, Etc. will not accept time specific calls as we can not guarantee specific times accurately. A three hour window is acceptable.

4. **Bad Check Policy:** A \$30 fee is assessed on all returned checks. All fees are due promptly and must be paid via money order or cash only.

## 5. **Emergencies:**

- ❖ Client agrees to authorize Reliable Animal Care, Etc. to handle any emergencies that may arise. Reliable Animal Care, Etc. will make every effort to contact client, however client gives Reliable Animal Care, Etc. authority to act in the pet's/home's best interest and be available at an hourly rate of \$30.
- ❖ Reliable Animal Care, Etc. requires you to have a responsible party to take care of your pet(s) in the event of unforeseen circumstances such as illness and in the event of inclement weather or a natural disaster. It is best your emergency contact is a neighbor so they can reach your home. Reliable Animal Care, Etc. is not responsible for pets in these circumstances.

6. **Payment Arrangement:** Payment is expected before services are rendered. In the event of additional unforeseen visits or other costs (such as food, supplies, vet fees, etc.), payment is expected within 5 days of the completion of services or a late charge of \$20 will be applied.

By signing below the client fully understands and agrees to the contents of this agreement:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_